

What are School Council & Parents for Mountview and What Do They Do!?

School Councils and Fundraising Societies provide two separate and distinct contexts for parent and community involvement in the school. School Councils are governed by the *School Act* and Fundraising Societies are governed through the *Societies Act*. At École Mountview Elementary, our School Council is called ***Mountview School Council*** and our Fundraising Society is called ***Parents for Mountview***.

Mountview School Council provides a means for parents and the community to work together with school administration and staff to promote the well-being and overall effectiveness of the entire school community to enhance student learning. The main role of School Council is ***advisory***.

Parents for Mountview provide a means for parents and community members to provide additional financial resources and support to the school. The main role of Parents for Mountview is fundraising. The money raised through the various school fundraisers is used towards providing enrichment opportunities for the school and students. Some examples include transportation for field trips, additional classroom equipment and supplies such as reading tables, reading rugs, 3D printers and the school benevolence fund.

School Council and Parents for Mountview is your opportunity to get involved with your school community, meet with the principal(s), staff and other parents to discuss ways to make the Mountview School experience all you want it to be for you and your children. All parents/guardians with children attending École Mountview are welcome to attend the meetings!

Come talk, ask, share ideas and connect with other parents, principals and teachers. These meetings can break down barriers, perceived or actual, between the school and parents who are less involved in the school. They allow the school to have a greater regard to the views of parents. It's a place for parents to learn more about the school and a place for the school to learn more about the parents.

Have questions? Want to volunteer? Kind of interested, but don't have a lot of time to commit? Want to participate in the discussions?

Send us an email to parentsformountview@gmail.com.



5 REASONS WHY YOU SHOULD JOIN SCHOOL COUNCIL

1. Be in the **KNOW** of What's Happening at School

Have you ever asked your kid(s) “what’s new at school?” and the response you receive is a monosyllabic grunt!? Being on School Council or attending the meetings puts you in the KNOW! You will be one of the first to find out what’s going on in the school. School Council helps to communicate in a variety of ways to parents about what’s going on in the school, challenges being faced and victories being celebrated. It’s an opportunity to get a sense for the culture of the school.



2. Provide your Comments and Feedback to Decisions

Being on School Council gives parents a meaningful voice from fundraising ideas, school challenges and needs. It’s an opportunity to have discussions and offer solutions to problems that may not have been thought of.

3. Relationship Building

It’s an opportunity to connect with other families in the community, staff, teachers, principals and school administration.

4. Give Back

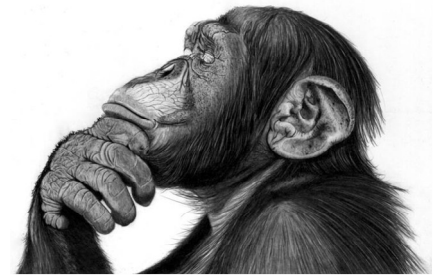
It feels good to volunteer a couple of hours a month to make your kid(s)’ school the best place it can be. It’s a great way to get involved in the school culture, support the school community and participate in providing educational enrichments for the students.

5. It's **NOT** as Much Time as You Think

You might be thinking I already have a full plate! Some parents are able to volunteer at the school on a nearly full-time basis, while others try to weave some time whenever possible. Depending whether or not you’re holding a voting position in Council, you can volunteer as much or as little time as you wish. If you do not wish to hold a voting position, you’re still welcome to sit in on meetings and listen and contribute to the conversations. If you only want to help at one event or do one task per year, we greatly appreciate it! It’s a fantastic way to discover other volunteer options, sub-groups, school activities and events.

School Council Roles and Responsibilities

(School Council Positions are held for 2 Years)



The **School Council Chair** is responsible for:

- calling regular school council meetings
- communicating with the school principal on a regular basis
- ensuring there is regular communication with the entire school community
- following the existing school council bylaws
- soliciting information about school board policies impacting the school
- striving to ensure the diversity of the school community is represented on the school council
- promoting teamwork between the school council, principal, and staff

The **School Council vice Chair** is responsible for:

- chairing meetings in the event the Chairperson is unavailable
- working with and support the Chairperson in agenda preparation
- assisting the Chairperson to ensure meetings run smoothly
- representing the School Council at city-wide meetings when possible

The **School Council Secretary** is responsible for:

- preparing the agenda for the meetings with the School Council Chair and School Principal
- acting as a recorder at meetings
- keeping meeting minutes, correspondence records, and other school council documents organized and publically accessible in accordance with the Freedom of Information and Privacy Act
- ensuring notice of council meetings and other events is distributed

Parents for Mountview School Society Committee Roles & Responsibilities

(PFMSS Positions are held for 1 Year)

**Typically, the role of President can be the same as the roles of the School Council, including the roles of Vice-President, Secretary and Treasurer if this is decided upon at the Annual General Meeting*

The **Chair** is responsible for:

- providing the tie-breaking vote in case of a tie in the election process
- presiding over the meeting

The **Vice-Chair** is responsible for

- presiding over the meeting in the event of the President's absence

*The Vice-president may be the same person as the Vice-Chair of the School Council

The **Secretary** is responsible for:

- keeping an accurate record of the meetings
- keeping a record of the correspondence and members of the association
- publicizes dates and times of meetings

The **Treasurer** is responsible for:

- receiving and depositing money
- keep an accurate financial record of the association
- providing an account of receipts and disbursements to the secretary

*The position of Secretary and Treasurer can be filled by the same person, if decided upon at the Annual General Meeting

The **Fundraising** coordinator is responsible for:

- overseeing the coordination of fundraising projects (e.g. Hot Lunch, magazine sales)
- providing guidance to other parent volunteers who may be assisting with fundraising events
- this role may consist of more than one (1) position

The **Hot Lunch** coordinator is responsible for:

- selects and acts as the liaison with the vendors
- liaises with the vendors and volunteers on delivery days
- organizing and overseeing all aspects of planning and executing the hot lunch program, including managing orders and preparing for hot lunch day
- responsible for creating healthy hot lunch menu in accordance with the Nutrition Policy
- develops the hot lunch schedule for the school year

Not interested in a role on School Council, but want to volunteer and help with fundraising events or something else throughout the year, please email parentsformountivew@gmail.com.