



École Mountview School Council

Meeting Minutes

Tuesday June 5, 2018 @ 6:30pm
Mountview School – Staff Room

In Attendance: Diane Roberts (Principal), Amanda Wilson (Vice-Principal), Greg Williamson (Chair), Kristina Schmidt (Secretary), Shara-Lee Holmes (Vice-Chair), Krystal Mooney (Fundraising Coordinator), Richard Hutchinson (Kindergarten Rep), Kyla Rollinson (Fundraising Coordinator)

Regrets: None

1. **Meeting was called to order @ 6:33pm**

2. **Adoption of the Agenda**

- *Moved* by Shara-Lee

Carried Unanimously

3. **Approval of Minutes**

- Approval of the May 1, 2018 Meeting Minutes
- *Moved* by Shara-Lee

Carried Unanimously

4. **Business Arising from Previous Minutes**

- None

5. **New Business**

a) **Presentations**

- None

b) **Education Plan** – Diane Roberts

- School Education Plan 2018-2019 to 2020-2021
- Outcome, Strategies & Performance Measures
- Survey summary from the AB Education School Accountability Pillar Report Card

c) **Reports/Updates**

- Teachers Report – None
- Chairs Report – Greg Williamson
 - Discussed Insurance Options – current insurance policy does not provide enough coverage for PFM
 - Current insurance is due for renewal October 2018
 - Need additional coverage for Council sponsored events, directors/officers and volunteers
 - Proposed Policy Option 2 (~\$862)
- Principals Report – Diane Roberts/Amanda Wilson

d) **Round Table**

6. **Next Meeting**

- September 11, 2018 @ 6:30pm

7. **Adjournment @ 7:15pm**



École Mountview Parents for Mountview

Meeting Minutes

Tuesday June 5, 2018 @ 6:30pm
Mountview School – Staff Room

In Attendance: Diane Roberts (Principal), Amanda Wilson (Vice-Principal), Greg Williamson (Chair), Kristina Schmidt (Secretary), Shara-Lee Holmes (Vice-Chair), Krystal Mooney (Fundraising Coordinator), Richard Hutchinson (Kindergarten Rep), Kyla Rollinson (Fundraising Coordinator)

Regrets: None

1. **Meeting was called to order @ 7:16pm**

2. **Adoption of the Agenda**

- *Moved by Richard*

Carried Unanimously

3. **Approval of Minutes**

- Approval of the May 1, 2018 Meeting Minutes
- *Moved by Shara-Lee*

Carried Unanimously

4. **Business Arising from Previous Minutes**

- Fall 2018 Fundraiser Ideas & Preparations
- Apple Fundraiser – Davison Orchards
 - September start
 - Orders due back by September 18
 - Delivery September 28
 - 15kg bags
 - 4 different bundle options
 - Prices range from \$28+\$4 shipping
- QSP
 - October start
 - Run for approximately 2 weeks
 - Chloe will run the fundraiser on our behalf
- ADmazing Coupon Books – 300 books to be dropped off at the school by August 31
 - Return unsold books
 - \$25/book with \$10.50 returned to the school
 - Promote at Meet the Teacher BBQ
 - Sell August – October
 - **ACTION:** Shara-Lee to contact East Hill Save On Foods about having a table and BBQ for pre-sales (August)
- In-Dey-Go Fundraising – Farm Fresh Vegetables
 - September start
 - Sell for approximately 3 weeks
 - Orders due back by the end of September
 - Delivery after Thanksgiving
 - Only 30 schools are selected to participate

- **Motion** to support In-Dey-Go Farm Fresh Vegetables, QSP & ADmazing Coupon Books as fall fundraisers
 - *Moved by Krystal*

Carried Unanimously

- Consider Viva Deli in November and the Raffle & Christmas Market in December

5. New Business

a) Staff Appreciation Breakfast – Thursday June 7

- Menu Confirmed & Volunteers to Set-Up
- 7:00am meet at school and set up
- \$400 budget

b) School Wish List

- Confirmation from Tina that transportation to school field trips, transportation for swimming lessons, subsidizing grade 5 cam, benevolence fund and staff appreciation have been paid for by PFM.
- Remainder balance is \$6,389.07 to assist with school wish list
- Reviewed and discussed items on the school's wish list
- Discussed that the money raised to date will be spent to assist the school with their wish list and money generated from Messigner Meat, Ice Cream, Popsicle Sale and Teacher Torture events will be left for next year's use.
- **Motion** to spend \$6,355.94 of the remaining fundraised money to purchase:
 - Pinnies for school track & field events (\$500.94)
 - Ribbons for PE & Music classes (\$80)
 - Kindergarten chairs (\$1500)
 - 2 reading carpets @ \$600 each (\$1200)
 - Washer & Dryer (\$1200)
 - Weather Station (\$1875)
- *Moved by Krystal*

Carried Unanimously

c) Banking

- Discussed having the current bank account name changed from Mountview School Council to Parents for Mountview for consistency.
- **Motion** to change the bank account name from Mountview School Council to Parents for Mountview
- *Moved by Shara-Lee*

Carried Unanimously

- Credit Card for Parents for Mountview
 - Discussed having a Parents for Mountview credit card for ease of purchases for fundraisers
 - An application will be submitted for a formal credit card for PFM use after the name change on the bank account has been changed accordingly

d) Insurance Options

- As discussed in the Chair's report, increased insurance will be purchased to ensure full coverage for PFM
 - Discussed Insurance Options - additional coverage for Council sponsored events, directors/officers and volunteers

- Current insurance policy is due for renewal in October 2018
- Proposed Policy Option 2 (~\$862)
- ***Motion*** for PFM to purchase insurance coverage (Option 2) as provided on the Marsh & McLennan information sheet for \$862 and to cancel the current insurance policy with State Farm prior to renewal date.
- *Moved* by Richard

Carried Unanimously

e) Reports/Updates

- a) Kindergarten Report – Richard Hutchinson
 - Kindergarten classes went on field trips to the Fire Hall & Safety City
- b) Fundraising Report – Kyla Rollinson & Krystal Mooney
 - Messinger Meats Orders due back June 8
 - Ice Cream Sale – June 14
 - Popsicle Sale – June 22
 - Any remaining ice cream, popsicles and hot dogs will be sold June 22 @ the school field day event
 - Teacher Torture June 28 (Top 5 classes to win)
- c) Treasurer Report – Tina Kettyle
 - Tina provided an up-to date spreadsheet on the bank balance
- d) Hot Lunch Report – Shara-Lee for Darcy Richards

6. Round Table

- Confirmation that PFM paid \$64 for the contribution to the May 7, 2018 Social Media Presentation at GW Smith School – formal motion made at the April 3, 2018 meeting

7. Next Meeting

- September 11, 2018

8. Adjournment 8:22pm