



Ecole Mountview  
**School Council Meeting Minutes**  
Tuesday October 3, 2017

**In Attendance:** Diane Roberts, Amanda Wilson, Shara-Lee Holmes, Krystal Mooney, Kyla Rollinson, Kristina Schmidt, Nicole Buchannan, Richard Hutchinson, Tina Kettyle

- **Call to Order**

- The Parent Council meeting was called to order at 6:31pm by Nicole Buchannan

Welcome & Introductions

- **Adoption of the Agenda**

Motion to approve the October 3, 2017 School Council Meeting AGENDA as presented

- Moved By Shara-Lee Holmes
- Second By Kyla Rollinson

*Carried Unanimously*

- **Approval of Minutes**

Motion to approve the September 14, 2017 MINUTES as presented

- Kristina Schmidt requested that an amendment be made to item 3(d) to have Edie Heavin removed and replaced with Diane Roberts as Edie Heavin is now at Don Campbell
- Moved By Shara-Lee Holmes
- Second By Nicole Buchannan

*Carried Unanimously*

- **Business Arising from Previous Minutes**

- None

- **New Business**

- a) **Reports & Updates**

- i) **Teacher's Report – N/A**

- Staff meeting will be held and invitation will be sent asking if there is interest to come and provide a report or information to Parent Council
- Information from conferences or general grades

- ii) **Chair's Report – Nicole Buchannan**

- Election for School Board Trustees will be held on October 16
- "Meet and greet" with candidates was held at the Farmers Market on Saturday September 30, 2017
- "Meet & Greet" with School Board Trustees will be held on October 10 at the regularly scheduled City Wide School Council meeting from 7:00 – 9:00 pm @ Don Campbell School
- 16 candidates are running for Public School Trustee with only 7 spots available

- iii) **City Wide School Council Meeting – Nicole Buchannan**

- Next meeting will be held on November 10, 2017 at Hunting Hills High School
- David Eggen, Minister of Education, is scheduled to speak.
- The meeting is open to all parents who want to attend



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**iv) Principals Report – Diane Roberts**

- One Book, Many Schools “Rebel Glory” by Sigmund Brouwer
  - Kick off assembly was held September 26 with a reading calendar sent home giving a general idea of the book chapters and guiding questions for discussion and to encourage reading (all families received a book to keep)
  - Trivia Questions about the book & Prizes will be handed out during the reading program
  - Kids can enter the draw daily by answering the questions
- Community Liaison Person and Learning Assistance Teacher have met to discuss the Pyramid of support
  - Tiered to identify the different levels of needs of students, ensures that students are receiving assistance where needed such as behavior and academic programs for different methods that teachers can use to assist students.
- Dawe Run was held on September 19
  - The event was very successful
  - A hot dog lunch held for the students upon their return to school
- Terry Fox Run - \$600 raised
- Orange Shirt Day was September 28
  - Many classes acknowledged the day
  - No school wide activity was done
- Breakfast Program – available to all students
  - Initial discussions were had with teachers about the program
  - Staff support the program and have a “go to box in the classroom with a central supply for replenishing
  - Initial comments to include a protein is important
  - Looking at keeping the program simply and accessible as to not interfere with teaching
  - Another meeting will be held to discuss further
  - Parents have also expressed interest
- Picture Day was held on September 29

Upcoming Events:

- Parent Teacher Conference is October 5
- Mascot election to be held on October 18
  - Students can vote on the available 3 choices
  - Voting booth, video promotion for each ‘candidate’ will be made by students and shown to encourage voting. Students will be involved in choosing a new mascot for the school.
- Assembly on October 20 at 9am – will be livestreamed, & the choir will perform
- Field Trips
  - Grade 3 - Red Deer Museum
  - Grade 4 – Waste Treatment Plant
- Halloween Day – last 2 years students and teachers have dressed up
  - Will be discussed at the upcoming staff meeting
  - Last year a Halloween dance was held during the last 45 minutes of school and was open to students and teachers with a few parents in attendance
  - Other activities were available for students in the library
  - Dance during the day allows kids to burn off extra energy



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- Simple costumes and letter is sent out to families regarding what would be an appropriate costume to wear at school.
- Mountview School will be a polling station for the Municipal Election on October 16

### 6. Round Table

- Is there learning resources for students in the French program? Canadian Parents for French, French reading programs, VOILA learning website
- One Book Many School has students from elementary and middle schools (~7 schools in total), challenging to find a book that caters to all ages, may be challenging for kindergarten kids to follow, not required to be read, encourages reading in the home
- Tina Kettyle will be volunteering in the library Tuesday and Thursday afternoons, currently the library has been operated by the front-end staff (Brenda)

### 7. Next Meeting Date

Tuesday November 7, 2017 @ 6:30pm

### 8. Adjournment

- The Parent Council meeting was adjourned at 7:18 pm

Approved on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



## Parents for Mountview Meeting Minutes

Tuesday October 3, 2017

**In Attendance:** Diane Roberts, Amanda Wilson, Shara-Lee Holmes, Krystal Mooney, Kyla Rollinson, Kristina Schmidt, Nicole Buchannan, Richard Hutchinson, Tina Kettyle

### 1. Call to Order

- The Parents for Mountview meeting was called to order at 7:18pm by Nicole Buchannan

### 2. Adoption of the Agenda

Motion to approve the October 3, 2017 Parents for Mountview AGENDA as presented

- Moved By Kyla Rollinson
- Second By Krystal Mooney

*Carried Unanimously*

### 3. Approval of Minutes

- Moved By Kyla Rollinson
- Second By Shara-Lee Holmes

*Carried Unanimously*

### 4. Business Arising from Previous Minutes

a) Halloween Dance – see discussion details from Parent Council Meeting

b) Fundraising Calendar for 2017/2018

- Identify what the funding will be spent on
- Set fundraising goal(s)
- Confirm list of activities
- Send fundraiser calendar home to parents
- Gift Cards – website could be set up and run year round with periodic reminders, proposal to set up, easy to run  
***ACTION ITEM:*** Shara-lee to set up and manage the Fundschrift, to start immediately
- November - Perogies & Sausage – storage can be done outside with possible pick up at the December parent teacher conferences (December 7)
- December 6 - Christmas Concert at Crossroads Church – raffle baskets
- Christmas market – ***ACTION ITEM:*** To be discussed further at the November 7 Meeting
- January – Movie Night
- February - Hot Chocolate & Pie in the Face, Read-a-thon
- March – Bake Sale at the parent teacher conferences (March 22)
- April – “Trifecta” Variety Fundraiser – promote 3 different fundraisers at once and gear them as possible gifts for Mother’s & Father’s Day
- May – Popcorn Sale
- June – “Teacher Torcher” - (\$2), request teachers volunteer to choose their torcher, teacher who raised the most money would do that choice of torcher
- June – Year end staff appreciation
- **Top 4 Fundraiser Focuses for 2017/2018:**  
**Hot Lunches, Perogie Sale, Christmas Market & Trifecta Variety Fundraiser**



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### 5. New Business

#### a) Events & Fundraising Bulletin Board – Shara-Lee

- Bulletin Board – monthly updates of what’s happening , current events, upcoming events and fundraisers
- Tina Kettyle will monitor the board for updates required
- Send updates and information to Tina or provide the information in the Parents for Mountview mailbox located in the office
- ***ACTION ITEM:*** Set a fundraising goal of \$20K, use the new mascot as a promotional tool and visual aid for money raised indicator

#### b) Results from Fundraising Survey – Shara-Lee

- 107 responses, survey monkey (free) only allowed for 100 results
- A lot of fundraisers and options given – some people don’t want to participate in buying stuff, some just want to give money
- Bake sale – could be held in conjunction with parent teacher interview, outside of school hours
- Overall positive feedback on the survey
- If a restaurant offers a side option, they are often standard and expensive. Sides are now purchased by the hot lunch program coordinator and available on the day, each lunch is coordinated and put together, orders are available 5 days previous.
- A cheque could be provided to parents for mountview to support those kids who couldn’t afford a lunch. Students are entered and orders are submitted on their behalf
- Could provide a visual aid on the website or on the bulletin board would allow parents to see how much is raised for each with an indication of what the money is used to support within the school (ex:) student transportation

***ACTION ITEM:*** Shara-Lee will assist Richard to summarize the results of the survey and a link will be posted on the website on the feedback heard

#### c) Reports & Updates

##### i. Kindergarten Report – Richard Hutchinson

- Nothing to report
  - i. Suggested an email to kindergarten parents to introduce the kindergarten representative

##### i. Treasurer Report – Tina Kettyle

- Waiting for signing authority with the bank
- No deposits have been made yet
- The hot lunch is paid to healthy hunger and paid to restaurants before the cheque is returned for deposit to the school

##### iii. Fundraising Report – Kyla Rollinson & Krystal Mooney

- IGA, donation and a percentage off, asking what they can assist with and providing a list of what we require assistance with
- Sunlife as a possible sponsor for a school hot dog lunch



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- Raffle Ideas ideas discussed for the upcoming Christmas concert – family session with a photographer, ask businesses, families donations, items to donate, contact the Council, baskets were put together by the Council,
- Christmas raffle funds go to tech costs, buses, rental of the facility
- Request for volunteers for Christmas raffle basket and market
- Other Fundraising Ideas – Nossak Meats, Cocobrooks – provide a online tool to calculate how much you want to raise and how much is required by a percentage of participants allows each family to see how much a student would need to raise
- Viva Deli – local, perogies, possibly sausage  
**ACTION ITEM:** Kyla will look into this further

iv. Hot Lunch Report – Shara-Lee for Darcy Richards

- Darcy is unable to make the meetings, but is the primary contact on the day of hot lunch
- Jody handles the online potion
- More volunteers are needed to help with hot lunches, request for volunteers are located on the order form
- Reminders are sent to parents about hot lunches

**6. Round Table**

**7. Next Meeting**

- Tuesday November 7, 2017

**8. Adjournment**

- The Parent s for Mountview meeting was adjourned at 8:58 pm

Approved on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary